

CABINET PORTFOLIOS 2016/17

LEADER - David Hodge

'Provide effective corporate, policy, financial and strategic leadership'

Revenue expenditure budget 2016/17:	£1,686m
Capital budget 2016/17:	£194m
Required revenue saving 2016/17:	£83m
Staff (full time equivalents):	7,968

- Provide strong and effective leadership for the overall political environment, corporate strategy and direction of the County Council.
- Provide policy direction for the revenue and capital funding of the Council.
- Chair meetings of the Cabinet and oversee the preparation of business for its consideration.
- Act as lead Cabinet Member for the Statutory Responsibilities network, overseeing the fulfilment of the Council's statutory responsibilities.
- To be the principal spokesman in discussions with Government Departments, Local Government Organisations, regional bodies, County Council Network, District and Boroughs, Surrey Police, National Health Service, South East 7, Surrey Leaders Group and Surrey MPs.
- Support Cabinet Members and Cabinet Associates in their specific roles to improve the outcomes for all residents, as well as the business, voluntary and educational sectors in Surrey.
- Lead the 'One Place', 'One Budget', 'One Team' vision and corporate strategy.
- Oversee the communication strategy of Surrey County Council (SCC).
- To have oversight of all major contracts and authorisation on behalf of SCC.
- To give authority to employ any person to a post evaluated with a pay band in excess of £100,000 and consultants on contracts over £50,000.
- To be the final arbiter for expenditure against the agreed Community Improvement Fund criteria.
- Determine the membership of any SCC Trading Company or joint venture company and member of the Shareholder Board.
- Chair the People Performance and Development Committee, the Surrey County Council Board and the Investment Advisory Board of the Council.
- Act as a Member of the Bandstand Development Limited Board representing Surrey County Council.
- Attend Council Overview Board and Audit & Governance Committee at the request of the relevant Chairman.

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- Ensure that the equality, fairness and respect implications of changes to services covered by the portfolio are fully considered during policy development, resource allocation and decision-making.
- Represent the County Council's interests within key strategic partnerships including Coast to Capital Local Enterprise Partnership.

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DEPUTY LEADER AND CABINET LEAD FOR ECONOMIC PROSPERITY -

Peter Martin

6

‘Drive economic growth and prosperity in the County’

	SCC	Economic Prosperity
Revenue expenditure budget 2016/17:	£1,686m	£1m
Capital budget 2016/17:	£194m	£0m
Required revenue saving 2016/17:	£83m	
Staff (full time equivalents):	7,968	6

- Support delivery of the Corporate Strategy with a specific lead on economic prosperity across the County.
- In the absence of the Leader, chair meetings of the Cabinet and be principal spokesman for the County Council at internal and external meetings to ensure smooth efficiency of the Cabinet.
- Have principal accountability for the annual revenue and capital funding for the services within the portfolio, and the delivery of planned savings.
- Support the Leader in discussions with Government Departments, Local Government organisations, regional bodies, County Council Network, Districts and Boroughs, Surrey Police, National Health Service, South East 7, Surrey Leaders Group and Surrey MPs.
- In the absence of the Leader, provide policy direction for the revenue and capital funding of the Council.
- Work with employment and business partners, Local Economic Partnerships, academia and other Local Authorities to stimulate and grow the economy of Surrey, promote business and employment opportunities.
- Lead for the Cabinet on the promotion of tourism in the county.
- Lead the County Council apprenticeship programme in association with the business community and in conjunction with the Cabinet Member for Schools, Skills and Educational Achievement, and lead for the Cabinet on the development of the skills for employment agenda.
- Liaise with the Cabinet Member for Environment and Planning and the Cabinet Member for Highways, Transport and Flooding on public transport access to airports and policy on airport and aviation issues.
- Attend Council Overview Board, Economic Prosperity, Environment & Highways, and Audit & Governance Committee at the request of the relevant Chairman.
- Ensure that the equality, fairness and respect implications of changes to services covered by the portfolio are fully considered during policy development, resource allocation and decision-making.
- Represent Surrey County Council on the Enterprise M3 (Local Enterprise Partnership).

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- Be the Vice Chairman of the People Performance and Development Committee, the Surrey County Council Board and the Investment Advisory Board of the Council.
- Take the Cabinet lead role on Superfast Broadband roll-out and be principal Council spokesman.

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HIGHWAYS, TRANSPORT AND FLOODING – John Furey

6

'Promote effective transport and highways services'

Revenue expenditure budget 2016/17:	£52m
Capital budget 2016/17:	£58m
Required revenue saving 2016/17:	£2m
Staff (full time equivalents):	370

- Lead for the Cabinet in relation to the Highways Agency, South East 7 (SE7), Network Rail, and the Department for Transport, Environment Agency (in relation to flooding) and other quasi governmental agencies.
- Support the Leader and Deputy Leader on all Highway Authority matters for Surrey Local Enterprise Partnerships including representing the authority at relevant Boards and meetings, and support the Deputy Leader to deliver economic prosperity for Surrey by improving transport infrastructure and reducing congestion.
- Have principal accountability for the annual revenue and capital funding for the services within the portfolio, and the delivery of planned savings.
- Oversee the provision of highways and transportation services including winter maintenance service.
- Support development and maintenance of road infrastructure to access airports.
- Keep an overview of HGV routes, Freight Quality Partnerships and Operators' Licences.
- Lead for the Cabinet on public, education and social care transport, striving to provide the best possible service consistent with good value for money.
- Cabinet overview for major highways and transport contracts, and the Street Lighting PFI contract.
- Lead for the Cabinet on highways, transportation and flooding infrastructure development for Surrey County Council.
- Take the Cabinet lead on the adoption and un-adoption of roads in Surrey, the provision of cycle routes, parking regulation policy, commissioning of parking enforcement and Surrey County Council's speed limit policy.
- Oversee major public events on the highway (in conjunction with Cabinet Member for Localities and Community Wellbeing).
- Lead for Surrey County Council on all flooding matters including the development of the River Thames Flood Defence Scheme.
- Attend Economic Prosperity, Environment & Highways Board and Education and Skills Board at request of the Chairman.
- Ensure that the equality, fairness and respect implications of changes to services covered by the portfolio are fully considered during policy development, resource allocation and decision-making.

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ENVIRONMENT AND PLANNING – Mike Goodman

'Preserve and enhance the natural and built environment in Surrey'

Revenue expenditure budget 2016/17:	£86m
Capital budget 2016/17:	£3m
Required revenue saving 2016/17:	£3m
Staff (full time equivalents):	215

- Take the Cabinet lead in relation to all waste management matters in Surrey, maximising recycling in Surrey through the effective provision of facilities and services.
- Support the Deputy Leader to deliver economic prosperity for Surrey in keeping with the Corporate Strategy - especially in the promotion of the rural economy.
- Have principal accountability for the annual revenue and capital funding for the services within the portfolio, and the delivery of planned savings.
- Lead on Planning matters on behalf of Surrey County Council and have responsibility to ensure an effective Planning Service operates within the Council.
- Lead in matters relating to train operating companies, bus companies, motoring and cycling organisations and airports.
- Principal lead for the Council in respect of matters relating to gypsy and traveller sites.
- Oversee local transport strategies and the development of the Cycling Strategy.
- Set direction of Transportation Development Planning that benefits Surrey (within legislation).
- Lead on public transport access to airports and policy on airport operation issues in liaison with the Deputy Leader.
- Lead in development of policies including Minerals and Waste Planning, the Rural Policy and the Carbon Energy Policy.
- Create policy for the administration of the concessionary fares scheme for buses, and oversee the activities of the Transport Co-ordination Centre.
- Lead on air quality issues in liaison with the Districts and Boroughs that have a statutory role in air quality management.
- Lead and foster effective relationships with the Borough and District Councils, the Surrey Wildlife Trust, the Environment Agency, and the Department for the Environment, Food and Rural Affairs.
- Oversee the maintenance of biodiversity in Surrey and act as lead Cabinet Member for the Surrey Nature Partnership.
- Lead for the Council in respect of countryside, including Rights of Way, matters relating to the Green Belt, Areas of Outstanding Natural Beauty and Areas of Great Landscape Value unless otherwise delegated, and the countryside management contract with the Surrey Wildlife Trust.

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- Lead on policy development in relation to sustainability and climate change on behalf of Surrey County Council.
- Work with Partners to develop cost effective improvements to the Basingstoke Canal.
- Attend Economic Prosperity, Environment & Highways Board at request of the Chairman.
- Ensure that the equality, fairness and respect implications of changes to services covered by the portfolio are fully considered during policy development, resource allocation and decision-making.

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SCHOOLS, SKILLS AND EDUCATIONAL ACHIEVEMENT – Linda Kemeny

6

'Promote and support brilliance in every Surrey child and young person'

Revenue expenditure budget 2016/17 &:	£628m
Capital budget 2016/17 **::	£77m
Required revenue saving 2016/17:	£7m
Staff (full time equivalents):	1,235

* Includes Delegated Schools Budget

** Includes School Basic Need Programme expenditure of £75m

- Act as the Statutory lead member for Children's Services under the Children's Act 2004 (effective from 19 May 2015 Council AGM) and in accordance with the April 2013 statutory guidance for lead members.
- Be the lead Cabinet Member representative on the Surrey Safeguarding Children Board, working closely with local partners to improve outcomes for children and young people.
- Ensure the needs of all children and young people, including the most disadvantaged and vulnerable, and their families and carers, are addressed.
- Define the vision and priorities for children's services across the County, and ensure that safety, the educational, social and emotional needs of children and young people are central.
- Oversee and coordinate the activities of the Portfolio holder for Children and Families Wellbeing and Cabinet Associate for Children, Schools and Families Wellbeing in the discharge of their responsibilities.
- Be the lead for Corporate parenting, providing oversight and direction to the Cabinet Associate for Children, Schools and Families (who will provide support in delivering this role and Chair the Corporate Parenting Board).
- Oversee youth democracy, representation and participation in the development and delivery of local services.
- Represent the Council on the Special Education Needs and Disability Governance Board shaping the provision of SEND services for the future.
- Lead on all matters relating to Education, training and skills (Early Years through to Further & Higher Education) in Surrey including work with the Further Education colleges in the provision of apprenticeships.
- Lead on all matters relating to Adult Education.
- Have joint accountability with the Portfolio Holder for Children and Families Wellbeing for the annual revenue and capital funding of the Children, Schools and Families budget and the delivery of planned savings.
- Work with the Cabinet Associate Member for Built Environment to ensure a long term Schools Capital investment programme that delivers required school, education and care places, in line with approved budget.

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- Lead on school provision, planning and admissions with a particular focus on ensuring places for all children.
- Set direction and policy that aims to improve school standards and achievement for all children and young people and work with school improvement partners.
- Lead on building good relationships with all schools and educational settings in Surrey.
- Provide direction to those who deliver services (between the ages of 0 to 25) for children and young people with Special Educational Needs and Disabilities (SEND) to develop their life opportunities.
- Develop relations with children and young people organisations in the voluntary, community and faith sector
- Improve education attainment and achievement of Surrey's children in care, improving their self esteem and increasing positive life opportunities and support educational achievement by the promotion of a high quality and accessible Virtual School.
- Raise the quality of Early Years Education and ensure the best start to every Surrey child's education.
- Promote improved participation of young people in education, employment or training and reduce NEETs.
- Provide direction to develop strategies that support a seamless transition of post school age young people to a "positive destination" e.g. further education, training or employment.
- Be the lead Member for the Council on the South East Region Group of Lead Members and Strategic Directors for Children's services.
- Attend Social Care Services Board and the Education and Skills Board at the request of the Chairman.
- Ensure that the equality, fairness and respect implications of changes to services covered by the portfolio are fully considered during policy development, resource allocation and decision-making.

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CHILDREN AND FAMILIES WELLBEING - Clare Curran

'Protect children and their families, to develop their potential and improve their quality of life'

Revenue expenditure budget 2016/17:	£194m
Capital budget 2016/17:	£1m
Required revenue saving 2016/17:	£4m
Staff (full time equivalents):	1,721

- Work with the Cabinet Member for Schools, Skills and Educational Achievement in the delivery of their statutory role and jointly represent the Council on the Surrey Safeguarding Children Board.
- Work with the Statutory Lead Member for Children's Services in all matters relating to children and families in Surrey, undertaking the Cabinet role in accordance with the statutory guidance for members.
- Ensure the needs of all children and young people, including the most disadvantaged and vulnerable, and their families and carers, are addressed.
- Have joint accountability with the Portfolio Holder for Schools, Skills and Educational Achievement for the annual revenue and capital funding of the Children, Schools and Families budget and the delivery of planned savings.
- Support and promote the safeguarding of Children and young people, ensuring early help arrangements, preventative services and children's social services are in place.
- Be the champion and advocate for all Surrey young people, representing the voice of young people and all youth issues, lead on Safeguarding vulnerable teenagers and CAMHS/ 'Youth Advisors, rights and participation'.
- Work with the Cabinet Member for Adult Social Care, Wellbeing and Independence and Cabinet Member for Wellbeing and Health to ensure smooth transition of young people into Adulthood.
- Be the Cabinet Member Representative on the Health and Wellbeing Board, working in conjunction with Public Health for the improved outcomes for children and young people.
- Provide direction to those who deliver services (between the ages of 0 to 25) for children and young people with Special Educational Needs and Disabilities (SEND) to develop their life opportunities.
- Support the Local Children's Trust arrangements or its successor body.
- Be the Member of the Early Help Governance Board and lead member for Surrey Young Carers.
- Work with the Statutory Lead Member on Surrey County Council's Supporting Families programme bringing together Surrey public agencies to deliver a multi agency service offer to families with complex needs and chaotic personal histories, and the achievement of the Surrey Troubled Families Agenda as set out by the Department for Communities and Local Government

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- Oversee support for vulnerable young people and those young people not in employment, education or training (NEET).
- Oversee provision of services through Surrey residential homes and out of county placements for looked after children and support the delivery of services for adoption, fostering and care leavers.
- Develop relations with children and young people organisations in the voluntary, community and faith sector.
- Promote local youth services, including centre based youth work, local prevention, youth engagement and oversight of local commissioning through the local committee youth task groups.
- Oversee youth democracy, representation and participation in the development and delivery of local services.
- Liaise with lead Members and officers in the Surrey Districts and Boroughs on joint work and chair the County Council and District and Borough lead Member and officer partnership meetings.
- Support achievement of looked after children through promotion of a high quality and accessible Virtual School.
- Support youth crime reduction and restorative approaches and attend Youth Justice Board, and support victims of (youth) crime.
- Liaise with the Cabinet Associate for the Built Environment over all property needs for delivering of services to children and young people.
- Attend Social Care Services Board at the request of the Chairman.
- Ensure that the equality, fairness and respect implications of changes to services covered by the portfolio are fully considered during policy development, resource allocation and decision-making.
- Work with the Cabinet Associate for Children, Schools and Families Wellbeing.

CABINET ASSOCIATE FOR CHILDREN, SCHOOLS AND FAMILIES WELLBEING – Mary Lewis

- * Support the Cabinet Member for Schools, Skills and Educational Achievement and the Cabinet Member for Children and Families Wellbeing in their respective roles, ensuring that the needs of all children and young people, including the most disadvantaged and vulnerable, and their families and carers, are addressed.
- * Support the Lead Cabinet Member in delivering the Authority's corporate parenting role to achieve better outcomes for the Children in its care and Chair the Corporate Parenting Board.
- * Support the cabinet members to safeguard children and young people.
- * Support development and implementation of the pledge to Surrey's looked after children.
- * Work with the Cabinet Member for Wellbeing and Health and partners to improve the health outcomes of looked after children in Surrey, and advocate for the CAHMS Youth Advisors.
- * Focus on improving "The child's journey" and experience of council services.
- * Attend Social Care Services Board at the request of the Chairman.
- * Support the Cabinet Member to oversee the delivery of services through Surrey residential homes and out of county placements for looked after children.
- * Develop relations with children and young people organisations in the voluntary, community, faith sector and the Care Council.
- * Support achievement of looked after children through promotion of a high quality and accessible Virtual School and working with apprentices in children's services.
- * Support the delivery of services for adoption, fostering and care leavers.
- * Attend relevant meetings at the request of the Cabinet Member for Children and Families Wellbeing and the Cabinet Member for Schools, Skills and Educational Achievement.
- * The Cabinet Associate for Children, Schools and Families Wellbeing will lead on policy development in these defined areas and advise the Cabinet Member/s where appropriate on decisions to be made.

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ADULT SOCIAL CARE, WELLBEING AND INDEPENDENCE – Mel Few

6

'Maximise the wellbeing, safety and independence of adults resident in their local communities – particularly the elderly and vulnerable'

Revenue expenditure budget 2016/17:	£430m
Capital budget 2016/17:	£2m
Required revenue saving 2016/17:	£55m
Staff (full time equivalents):	1,860

- Ensure the statutory requirements for safeguarding adults and provision of effective social services to adults are delivered in accordance with the legislative framework.
- Be the lead Cabinet Member for Surrey Safeguarding Adults.
- Have principal accountability for the annual revenue and capital funding for the services within the portfolio, and the delivery of planned savings.
- Provide strategic and policy overview of the commissioning and provision of adult social care services including those for older people, people with learning disabilities, people with physical disabilities, people with mental health problems, carers and people who misuse drugs and alcohol.
- Promote engagement with local communities to ensure that services for adults are effective in meeting the needs of adults with social care needs, their families and carers.
- Take the lead for the Council in developing partnerships which support carers.
- Be the Cabinet Member lead for development and implementation of the Older People's Strategy and service delivery including the provision and development of accommodation e.g. care homes and the Dementia Strategy in conjunction with NHS Surrey and Clinical Commissioning Groups.
- Support the improvement of preventative Services and delivery of early intervention programmes to residents who need them.
- Support the County Council culture change to a community based approach to meeting residents' needs alongside giving people greater choice and control over services.
- Provide strategic oversight and support in the development of new models of delivery e.g. Surrey Choices.
- Be the Cabinet Lead Member with oversight for the implementation of the Care Act 2014 in Surrey.
- Support improved access to services and reduce inequalities in service delivery.
- Oversee delivery of mental health services to meet statutory requirements, improve wellbeing and support independence.
- Work with the Cabinet Lead for Wellbeing and Health to ensure that the adult health and social care needs identified through the Joint Strategic Needs Assessment are met with a suitable response in service delivery.

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- Work with the Cabinet Member for Children & Families Wellbeing to ensure smooth transition of young people into adulthood.
- Liaise with the Cabinet Associate Member for the Built Environment over all property needs for delivering services including those to support the older People's Strategy through a range of appropriate accommodation.
- Attend the Health and Wellbeing Board.
- Attend Social Care Services Board at the request of the relevant Chairman.
- Ensure that the equality, fairness and respect implications of changes to services covered by the portfolio are fully considered during policy development, resource allocation and decision-making.
- Oversee the Cabinet Associate for Adult Social Care, Wellbeing and Independence, (who will represent the Council on the Surrey Safeguarding Adults Board).

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CABINET ASSOCIATE FOR ADULT SOCIAL CARE, WELLBEING AND INDEPENDENCE - Tim Evans

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- * Provide general support to the Cabinet Member for Adult Social Care, Wellbeing and Independence in his role and deputise as necessary.
- * Participate as a member of the Surrey Safeguarding Adults Board working with partners to safeguard adults.
- * Support the delivery of mental health services to meet the statutory requirements, improve wellbeing, and support independence working in partnership with Surrey and Borders Partnership NHS Trust.
- * Support the Cabinet Member in the implementation of the Care Act 2014 in Surrey.
- * Support the Cabinet Member in the delivery of the financial aspects of their role.
- * Support policy development in the following areas:
 - * Safeguarding Adults;
 - * Supporting Carers;
 - * Mental Health, with a particular focus on Dementia.
 - * Care Act 2014
- * Attend Social Care Services Board and appropriate representative bodies as required.
- * The Cabinet Member has agreed that the Cabinet Associate for Adult Social Care, Wellbeing and Independence will lead on policy development in these defined areas and advise the Cabinet Member where appropriate on decisions to be made.

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WELLBEING AND HEALTH – Helyn Clack

‘Promote wellbeing and integration in health, social, community and volunteering roles and duties within Surrey’

Revenue expenditure budget 2016/17:	£39m
Capital budget 2016/17:	£0m
Required revenue saving 2016/17:	£2m
Staff (full time equivalents):	48

- Oversee the development of the Wellbeing vision, strategy and overarching policy for Surrey with partners.
- Co-chair the Surrey Health & Wellbeing Board with the Surrey CCG Lead.
- Have principal accountability for the annual revenue and capital funding for the services within the portfolio, and the delivery of planned savings.
- Work with lead officers and partners to ensure delivery of the statutory requirements associated with the Health and Wellbeing Board such as:
 - the development and publication of a Joint Health and Wellbeing Strategy for Surrey; and
 - the development and publication of a Joint Strategic Needs Assessment for Surrey.
- Promote the integration and joint commissioning of health and social care where it will deliver improved outcomes for residents and a more financially sustainable health and social care system (including the Better Care Fund).
- As the policy lead, champion Public Health and the wellbeing of Surrey residents working with Cabinet Members, districts, boroughs, and partners.
- Support a broad programme of cultural and community events and look at new opportunities for volunteering across Surrey.
- Support and promote the strategic shift to a preventative approach to wellbeing and health, working with partners to secure better outcomes for Surrey residents and communities.
- Work with lead officers to develop strong relationships across the health and social care system in Surrey and with key health and social care commissioners and providers.
- Support and promote the delivery of Mental Health Services in conjunction with the Cabinet Member for Adult Social Care, Wellbeing and Independence, and Associate, including those for children and adolescences with mental health difficulties.
- Liaise with the Cabinet Members for Children and Families Wellbeing and Adult Social Care, Wellbeing and Independence to ensure a joined up approach to delivering the Wellbeing Strategy and delivery of services across the County.
- Promote the role of volunteering as a contributing factor to the wellbeing of Surrey residents.
- Attend scrutiny boards at the request of the Chairman on all matters relating to wellbeing, health and Public Health matters affecting residents of Surrey.
- Oversee the annual revenue and capital funding of Surrey’s Public Health service.

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- Oversee the delivery of a major programme of cultural and community events to mark the 800th anniversary of the Magna Carta in 2015.
- Act as principal spokesman for all European matters, identifying funding opportunities for the benefit of Surrey.
- Ensure that the equality, fairness and respect implications of changes to services covered by the portfolio are fully considered during policy development, resource allocation and decision-making.

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LOCALITIES AND COMMUNITY WELLBEING - Richard Walsh

'Promote local services that strengthen community wellbeing in Surrey and improve resident experience'

Revenue expenditure budget 2016/17:	£83m
Capital budget 2016/17:	£2m
Required revenue saving 2016/17:	£3m
Staff (full time equivalents):	1,402

- Have principal accountability for the annual revenue and capital funding for the services within the portfolio, and the delivery of planned savings.
- Be the policy lead in relation to Voluntary, Community and Faith Organisations, and the Department for Culture, Media and Sport.
- Work in partnership to deliver a refreshed strategy for volunteering in Surrey.
- Promote a modern library service which provides a range of services which are at the heart of the community including supporting and developing Community Partnership Libraries.
- Work with the Cabinet Member for Schools, Skills and Educational Achievement in the promotion of adult and community learning to improve the wellbeing and range of opportunities for resident experience.
- Support on all matters relating to culture, arts and sport for the Council.
- Oversee the maintenance of Surrey's heritage and promote a well developed heritage programme for Surrey including the role of volunteers.
- Monitor the effectiveness and efficiency of Citizenship and Registration Services.
- Maximise opportunities for innovation in order to generate income to support frontline service delivery.
- Establish Customer Services policy and direction (including the Contact Centre, customer relations) and the promotion of the Customer Promise across all services in conjunction with all Cabinet Members.
- Support a broad programme of cultural and community events and look at new opportunities for volunteering across Surrey.
- Promote community engagement and support Surrey Local Committees to ensure the activities of the Council and the performance and delivery of its services are fully considered at a local level, attending Local Committee meetings.
- Liaise with the Coroner's Office to support delivery of Coroner's services.
- Oversee of the Trading Standards service in line with legislative requirements, working in partnership with Buckinghamshire County Council.
- Represent the Council on the Joint Trading Standards Committee with Buckinghamshire County Council.

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- Support effective contingency planning (including: emergency planning and business continuity) throughout Surrey and ensuring appropriate liaison with partners in Health, District & Boroughs and Surrey Police Services.
- Retain overall responsibility for policy direction of Surrey Fire and Rescue Services and community safety.
- Attend Resident Experience Board at the request of the relevant Chairman.
- Ensure that the equality, fairness and respect implications of changes to services covered by the portfolio are fully considered during policy development, resource allocation and decision-making.
- Oversee the Cabinet Associate responsible for Community Safety Services.

CABINET ASSOCIATE RESPONSIBLE FOR COMMUNITY SAFETY SERVICES – Kay Hammond

- * Act as Surrey County Council lead for the Surrey Fire and Rescue Service and work with Surrey Police, Sussex Police, East Sussex Fire and Rescue Service and West Sussex Fire and Rescue Service and South East Coast Ambulance Service
- * Promote and support road safety for the Council including the partnership Safe Drive Stay Alive programme.
- * Represent the Council on the Drive SMART Board targeting anti-social driving in order to make Surrey's roads safer.
- * To represent the council on the Governance steering board for the Emergency Services Collaboration Partnership.
- * Promote community safety prevention and public protection for the Council in conjunction with partners.
- * Coordinate and implement Cabinet policy development in relation to community safety matters with partners including the police, probation, criminal justice organisations, prisons, drugs and alcohol action team, domestic abuse organisations, Districts and Boroughs and the Home Office on community safety matters.
- * Represent the Council in the Community Safety Partnerships and the Community Safety Board.
- * Working in partnership, oversee the development and implementation of effective policy and strategy to reduce domestic violence and mitigate its effects.
- * Set direction for the Safer and Smarter Travel in Surrey Strategy.
- * Attend Resident Experience Board and the Economic Prosperity, Environment and Highways Board and other Boards or Committees at the request of the relevant Chairman.
- * The Cabinet Member has agreed that the Cabinet Associate for Community Safety Services will lead on policy development in these defined areas and advise the Cabinet Member where appropriate on decisions to be made.

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BUSINESS SERVICES AND RESIDENT EXPERIENCE - Denise Le Gal

6

'Developing strong models of delivery and governance, helping to improve the resident experience'

Revenue expenditure budget 2016/17:	£172m
Capital budget 2016/17:	£52m
Required revenue saving 2016/17:	£7m
Staff (full time equivalents):	1,111

- Take the Cabinet lead for the strategic goal set out in the Corporate Strategy in relation to the Resident Experience and support the development of new models of delivery.
- Support a digital approach to delivering high quality information management and technology (IMT) to meet current demands and provide a solid platform in which to transform these services to meet the needs of the future.
- Promote strong and effective corporate governance including the rules of procedure such as Financial Regulations and Procurement Standing Orders.
- Have principal accountability for the annual revenue and capital funding for the services within the portfolio, and the delivery of planned savings.
- Provide strong Cabinet Member leadership to promote good quality assurance which is embedded throughout Surrey County Council.
- Be the lead Member for all strategic human resource matters including recruitment, retention, succession planning, organisational development, staff training and health and wellbeing development programmes for staff.
- Support a culture change programme to ensure Council staff are able and equipped to deliver services in a changing environment.
- Oversee Business Services to the Council including delivery of Legal and Democratic Services to support and promote effective and efficient service delivery.
- Oversee the development of the Procurement role in all areas that represent improved efficiencies and outcomes for residents of Surrey.
- Be the lead Cabinet Member for Freedom of Information and Data Protection issues.
- Support and promote productivity, efficiency and performance monitoring of all directorates.
- Be the lead Cabinet Member for joint governance arrangements, working with other authorities.
- Act as the lead Member on the Orbis Joint Committee.
- Oversee the business strategy and plan of SE Business Services Ltd and be a member of the Shareholder Board.
- Oversee the Member Development Strategy, Chairing the Member Development Steering Group, maintaining the Charter Status and seeking to achieve Charter Plus status before May 2017.

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- Promote strong Audit and Risk Assurance that is embedded throughout the Council, including measures to counter fraud.
- Support the County Council's innovation agenda using the assets, resources and financial strengths to fullest effect.
- Attend Council Overview Board and Audit & Governance Committee at the request of the relevant Chairman.
- Be the lead member for the Council's Fairness and Respect Strategy and to ensure that the equality, fairness and respect implications of changes to services covered by the portfolio are fully considered during policy development, resource allocation and decision-making.
- Oversee the Cabinet Associate for the Built Environment.

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CABINET ASSOCIATE FOR THE BUILT ENVIRONMENT - Tony Samuels

6

- * Lead policy direction in the development of regeneration and commercial opportunities for the long term benefit of Surrey.
- * Oversee policy direction for all Estates and Asset Management plans to ensure value for money and long-term asset growth.
- * Support energy conservation improvements in Surrey County Council buildings.
- * Work with the Deputy Leader on developing opportunities in the business and tourism areas.
- * Promote cost effective Capital investment programmes in Schools in conjunction with Cabinet Member for Schools, Skills and Educational Achievement.
- * Oversee provision of effective and efficient facilities management and maintenance for Council buildings.
- * Liaise with Cabinet Members to ascertain property needs for the effective delivery of services.
- * Attend Council Overview Board and other committees and boards in respect of Property development matters at the request of the relevant Chairman.
- * The Cabinet Member has agreed that the Cabinet Associate will lead on policy development in these defined areas and advise the Cabinet Member where appropriate on decisions to be made.

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